

Instrument of Government

1. The name of the Pupil Referral Unit (or group of PRUs¹) is **Teaching and Learning, KS4 PRU**
2. The PRU's DfE number is ??
3. The address of the PRU (and any other sub units forming part of the PRU²) is post code: **Woodnook Drive, Tinshill, Leeds, LS16 6NE**
4. The name of the management committee is
"The management committee of **Teaching and Learning, KS4 PRU**"³
(insert the name of the PRU as set out in paragraph 1. above).
5. The management committee shall consist of:
 - a. **1** parent members (at least one but no more than one- fifth of the places);
 - b. **1** local authority members (at least one but no more than one-third of the places);
 - c. **1** staff members (at least one but no more than one-third of the places and including the teacher in charge);
 - d. **4** community members (at least one more than the total of all other member places);
 - e. (where applicable) sponsor members (up to two).
6. Total number of members = **7**
7. The sponsor(s) entitled to nominate person(s) for appointment as sponsor members under schedule 1 of the Regulations is/are
(insert name here)
8. (applicable if the term of office of one or more categories of member is shorter than four years:)
The term of office of (category of member) is
(insert period between one and four years).
9. This instrument of government comes into effect on **20 / 02 / 2012** (insert date).
10. This instrument was made by order of Local Authority on
DD / MM / YYYY (insert date).
11. A copy of the instrument must be supplied to every member of the management committee (and the teacher in charge if not a member). A copy should be sent to the DfE (see address in section 2).

¹ The name should be the same as it appears on Edubase. Where two or more PRUs will be governed by one management committee, the name, address and

Departmental number of each PRU should be provided on a separate sheet but attached to form part of the Instrument.

² If a PRU has sub units based at separated sites, the address (and other relevant details) of all sub units should be provided on a separate sheet but attached to form part of the Instrument.

³ Where a single PRU is constituted under an Instrument, the name should be the same as in paragraph 1. Where there are two or more PRUs a group name can be used, e.g. The management committee of South Blankshire.